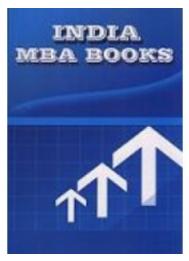
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FUNDAMENTALS OF ACCOUNTING

Objective: To provide basic fundamental of accounting and application of accounting to sole

business. Also provide knowledge about accounting of non – profit organization.

Module I : Accounting : Meaning, scope, need and objectives. Accounting Principles :

Concepts and conventions, Accounting equation.

Module II: Journal: Rules of debit and credit, compound journal entry and subsidiary books.

Ledger: Rules regarding posting.

Module III: Depreciation: Concepts of Depreciation, Methods of accounting for depreciation.

Module IV: Provisions: provisions for Bad debts and discount on bad debts and

Module V: Reserves: Reserve for discount on creditors, Rectification of Errors.

Module VI: Trial Balance: Meaning, objectives & preparation. Errors: Types of Errors and,

rectification. Self – Balancing and Section Balancing system

Module VII: Final Accounting: Trading account, Profit & Loss account, Balance sheet and

Adjustment entries.

Module VIII: Book of Original Record: Journal; Rules of debit and credit; compound journal

entry; Opening entry; Relationship between journal and Ledger, Rules regarding posting.

Module XI: Partnership Accounts: Problems Relating to Admission, Retirement, Death and

Dissolution of a Firm

Module X: Accounting of Non Profit Organization: Accounting for insurance, Incomplete

Records – Meaning, method of Preparation of Accounts from Incomplete Records.

Module XI: Issue of Shares and Debentures: Meaning, Types, Methods of issue, forfeited of

shares and reissue of forfeited shares, treatment of interest on debentures.

Module XII: Redemption of Preference Shares and Debentures: Meaning, Legal provision

and methods of redemption, preparation of balance sheet after redemption.

Module XIII : Financial Statements : Meaning, Capital Expenditure, Revenue expenditure and

Deferred Revenue Expenditure.

Module XIV: Analysis of Accounting Information: Financial statement analysis and application, Statement of cash flow, preparation and interpretation.

Module XV : Accounting for Insurance Claim : Loss of Stock and consequential loss.

Accounting principles; Accounting Standards in India

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