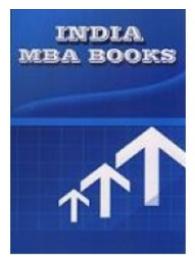# COMPUTER APPLICATION IN BUSINESS

Brand: Mehta Solutions
Product Code: BU022
Weight: 0.00kg

Price: Rs500

Short Description
BANGALORE UNIVERSITY COMPUTER APPLICATION IN BUSINESS

Description

COMPUTER APPLICATION IN BUSINESS SOLVED PAPERS AND GUESS

Product Details: **COMPUTER APPLICATION IN BUSINESS**

Format: **BOOK**

Pub. Date: **NEW EDITION APPLICABLE FOR Current EXAM**

Publisher: **MEHTA SOLUTIONS**

Edition Description: **2021-22**

RATING OF BOOK: EXCELLENT

<h1 style="text-align:center">ABOUT THE BOOK</h1>

FROM THE PUBLISHER

If you find yourself getting fed up and frustrated with other BANGALORE UNIVERSITY book solutions now mehta solutions brings top solutions for **BANGALORE UNIVERSITY COMPUTER APPLICATION IN BUSINESS REPORT book** contains previous year solved papers plus faculty important questions and answers specially for BANGALORE UNIVERSITY .questions and answers are specially design specially for **BANGALORE UNIVERSITY** students .

Please note: All products sold on mbabooksindia.com are brand new and 100% genuine

- **Case studies solved**
- **New addition fully solved**

- **last 5 years solved papers with current year plus guess**

PH: 07011511310 , 09899296811 FOR ANY problem

FULLY SOLVED BOOK LASY 5 YEARS PAPERS SOLVED PLUS GUESS

5.2 COMPUTER APPLICATION IN BUSINESS

OBJECTIVE
The objective of the subject is to make the students understand the concept of information

systems used in

business and to know the latest trends in doing business in internet environment.

Unit 1: INTRODUCTION TO INFORMATION SYSTEM

Meaning and definition of system, information and information system – business information system –

Features of Information system – Uses of Business Information Systems, Users of Information Systems –

Components of Business Information Systems.

Unit 2: TYPES OF INFORMATION SYSTEMS

Management Support Systems (MSS), Management Information systems, , Transaction Processing systems,

Decision Support Systems (DSS), Group Decision Support System (GDSS), Office Automation system,

Process Control systems, Executive Information systems, Levels of management and Information systems.

Unit 3: MS OFFICE

MS Word – editing a document- Formatting – Spell Checking – Page setup, Using tabs, Tables and other

features Mail Merge, MS Excel – building work sheet- data entry in work sheets, auto fill – working with

simple problems- formula – statistical analysis, sort, charts, MS Power point – Design, Side Show –

Presentation.

Unit 4: DATABASE MANAGEMENT SYSTEMS

Introduction- Purpose of Database Systems, Views of data, Data Models, Database language, Transaction

Management, Storage Management, Database Administrator, Database Users, Overall System Structure,

Different types of Database Systems

Unit 5: ACCOUNTING SOFTWARE

Introduction to Tally, Opening new company, Safety of Accounts or Password, Characteristics, Making

Ledger Accounts, writing voucher, voucher entry, making different types of voucher, correcting sundry

debtors an sundry creditors accounts, preparation of Trail Balance, Accounts books, Cash Book, Bank

Books, Ledger Accounts, Group Summary, Sales Register and Purchase Register, Journal Register,

Statement of Accounts, & Balance Sheet.

Details

1. Books by courier

2. Delivery in 5-7 days

3. Courier india only

4. Rating of product : largest selling