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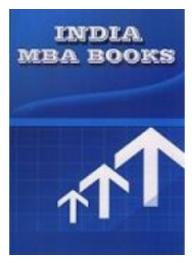
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Media – Preservation and Conservation Techniques.

Unit 2: Hazards to Library Materials and Control Measures – Environmental Factors, Biological Factors, Chemical Factors, Disaster Management

Unit 3: Binding – Types of Binding – Binding Materials – Binding Process – Standards of
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Unit 4: Restoration and Reformatting – Material Repair – Microfilming and Digitisation of
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