

MANAGERIAL SKILL DEVELOPMENT



Brand: Mehta Solutions

Product Code: NU005

Weight: 0.00kg

Price: Rs500

Short Description

NAGARJUNA UNIVERSITY MANAGERIAL SKILL DEVELOPMENT

Description

MANAGERIAL SKILL DEVELOPMENT SOLVED PAPERS AND GUESS

Product Details: NAGARJUNA UNIVERSITY MANAGERIAL SKILL DEVELOPMENT

Format: BOOK

Pub. Date: NEW EDITION APPLICABLE FOR Current EXAM

Publisher: MEHTA SOLUTIONS

Edition Description: 2021-22

RATING OF BOOK: EXCELLENT

ABOUT THE BOOK

FROM THE PUBLISHER

If you find yourself getting fed up and frustrated with other **NAGARJUNA UNIVERSITY** book solutions now mehta solutions brings top solutions for **NAGARJUNA UNIVERSITY MANAGERIAL SKILL DEVELOPMENT** contains previous year solved papers plus faculty important questions and answers specially for **NAGARJUNA UNIVERSITY** .questions and answers are specially design specially for **NAGARJUNA UNIVERSITY** students .

Please note: All products sold on mbabooksindia.com are brand new and 100% genuine

- **Case studies solved**
- **New addition fully solved**
- **last 5 years solved papers with current year plus guess**

PH: 07011511310 , 09899296811 FOR ANY problem

FULLY SOLVED BOOK LASY 5 YEARS PAPERS SOLVED PLUS GUESS

MANAGERIAL SKILL DEVELOPMENT

Unit – I: Communication? Nature, Need and Significance - Communication Process – Essential Elements.

Unit – II: Media of Communication? Verbal and Non-Verbal – Oral Communication ? Forms, Advantages and Disadvantages – Written Communication? Forms, Advantages and Disadvantages – Non-Verbal Communication? Forms and their Importance.

Unit – III: Channels of Communication? Formal and Informal – Communication Barriers? Overcoming barriers, Guidelines for Effective Communication.

Unit – IV: Listening? Importance, Barriers, Guidelines for Effective Listening – Presentation? Oral and Written, Essential requirements, Basic Skills of Communicating Managers.

Unit – V: Reporting Writing? Procedure and Guidelines – Commercial Letters? Essential elements – Negotiation? Essential elements for Effectiveness.

Details

1. Books by courier

2. Delivery in 5-7 days

3. Courier india only

4. Rating of product : largest selling