

# CORPORATE ENVIRONMENT



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## Description

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### **3.6 CORPORATE ENVIRONMENT**

#### **OBJECTIVE**

The objective is to enable the students to get familiarized with the existing Company Law

and Secretarial  
Procedure.

#### Unit 1: FORMATION OF COMPANY 14Hrs

Promotion of Company – Promotion – Incorporation – Capital Subscription and Certificate of

Commencement of Business. Memorandum of Association – Definition – Clauses. Articles of

Association – Definition – Contents – Distinction between Memorandum of Association and Articles of

Association – Alteration of Memorandum of Association and Articles of Association. Prospectus –

Meaning – Contents – Statement in Lieu of Prospectus.

Corporate Social Responsibility initiatives under Companies Act 2013 (Section 135)

#### Unit 2: CAPITAL OF COMPANY 10 Hrs

Share Capital – Meaning of Shares – Kinds of Shares – Merits and Demerits of Shares. Debentures –

Meaning – Features – Types – Merits and Demerits, Listing of Shares.

#### Unit 3: COMPANY MEETINGS 12 Hrs

Meaning and Definition – Types of Meeting – Statutory Meeting – Annual General Meeting –

Extraordinary General Meeting – Board Meeting and Resolutions.

#### Unit 4: COMPANY SECRETARY 10Hrs

Meaning and Definition – Position – Appointment – Rights – Duties – Liabilities – Qualification and

Removal of Company Secretary.

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